

Idaho Environmental Forum

Seeks full-service management company

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Statement of Purpose:

The Idaho Environmental Forum (IEF) is seeking a full-service management company to complete standard board and association management tasks, manage annual events and monthly forums and assist with forum fundraising efforts. Further detail about these tasks can be found on the attached tasks to be accomplished document.

IEF Mission:

The Idaho Environmental Forum is an informal, nonprofit, nonpartisan, educational association whose sole mission is to promote serious, cordial and productive discourse on a broad range of environmental policies affecting Idaho. We take no positions, advocate no causes and endorse no candidates. Our goal is simply to provide a forum for dialog from a range of perspectives.

Presently the IEF has approximately 1,600 members who range from business professionals and public sector employees to elected officials.

The organization's 2019 goals are to:

- Meet or exceed \$16,000 in annual sponsorships
- Work to diversify our audience
 - Engage college students
 - Improve our social media and online presence
 - Cultivate rare and engaging forum topics

Please include the below in your application:

- Resume
- Team members of management company
- Proposal to accomplish attached tasks document
- Annual cost of service

**Please submit your proposals to IEF by 5pm on
September 30, 2019**